

Dotrid International Training Institute

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- Training
- Projects
- Consulting
- Conferences
- Workshops
- Seminars
- Team Building
- Research
- Coaching
- Mentoring

Course Calendar for 2022

ABOUT US

Our organization, Dotrid International Training Institute is renowned for provision of dynamic, multilevel, high impact professional training and consulting solutions, cutting across both private and Public sector organizations. Our penchant for qualitative service delivery is geared towards meeting and exceeding the corporate needs of organizations served by us.

Our training services are designed to:

- *bring about major improvements in organizational performance*
- *boost productivity*
- *build confidence*
- *impart specific skills*
- *enhance staff professionalism*
- *speed up the rate of change and adaptation to dynamic business world*
- *reinforce application of new knowledge*
- *equip staff members to deal with new challenges and*
- *ensure your organization acquires the tools it needs to excel in a rapidly changing environment*

Our trainers and consultants are experts in their fields, with relevant industry experience having attained professional proficiency for impeccable training facilitation in corporate environment, coupled with relevant postgraduate (Masters and PhDs) and professional qualifications. These are in addition to their broad experience in training/capacity building programmes to take account of special needs of corporate entities in leading, emerging and developing economies, while delivering high quality solutions, informed by the latest research.

We have continuously used international benchmarks in our engagements in projects, programmes, training and consulting services funded by corporate and international organizations including:

- *The World Bank,*
- *United Nations,*
- *African Development Bank*
- *USAID,*
- *DFID,*
- *EU,*
- *International Financial Institutions,*
- *Donor organizations,*
- *Capital Market Regulators,*
- *Central Banks*
- *Government Departments and*
- *Private and Third Sector Organizations.*

We strongly believe in the triple “T” approach for changing systems:

1. *Train Individuals,*
2. *Turnaround Teams and*
3. *Transform Organizations*



PICTURE GALLERY FOR PROGRAMMES AND EVENTS













LIST OF COURSES AND PROGRAMMES FOR THE YEAR 2022

<i>Secretarial and Office Administration (SOM)</i>	<i>Dates for Courses – January to December 2022</i>
SOM 1 Advanced Executive Office Administration and Secretarial Skills	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 2 Advanced Writing Skills	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
SOM 3 Archival Management and Documentation	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
SOM 4 Basic Executive Office Administration and Secretarial Skills	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
SOM 5 Communication and Report Writing Skills	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 6 Computerized Management of Institutional Records	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 7 Customer Care and Public Relations	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
SOM 8 Developing Communication Tools	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
SOM 9 Effective Office Management and Administration	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
SOM 10 Effective Presentation skills	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 11 Event Planning and Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 12 Executive Administration Skills for PAs and Secretaries	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
SOM 13 Executive Secretarial and Administrators Course	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
SOM 14 Intermediate Executive Office Administration and Secretarial Skills	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
SOM 15 Library Management and Documentation	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

SOM 16 Management Advancement Programme for Secretaries	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
SOM 17 Management Skills for Ministers Secretaries	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
SOM 18 Managing Information Registry	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
SOM 19 NGO management and Administration	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 20 Professional Minute taking and report writing skills	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 21 Professional Secretarial and administrative Skills	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
SOM 22 Protocol Procedures and Diplomatic etiquette	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
SOM 23 Public Relations for secretaries	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
SOM 24 Reception, Switchboard and Telephone Techniques	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 25 Report Writing Skills	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
SOM 26 Skills for the Administrative Assistant	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
SOM 27 Speech Writing Skills	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
SOM 28 Travel and Protocol Procedures	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
<i>Land, Agriculture and Food Security (LAFS)</i>	<i>Dates for Courses – January to December 2022</i>
LAFS 1 Agricultural Extension, Innovations and Training	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 2 Agricultural Policy Formulation and Analysis	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 3 Agricultural Policy in Africa	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 4 Agricultural Projects Monitoring and Evaluation	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov

LAFS 5 Agriculture Development and Food Security	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 6 Agriculture Marketing & International Trade	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 7 Agriculture Production & Trade	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 8 Agriculture Project Planning & Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 9 Analysis & Planning of Invt Projects in the Agriculture Sector	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 10 Commodity-Based Export Diversification and Competitiveness Strategies	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 11 Community Food Security and Agriculture Development	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 12 Community Sustainable Livelihood & Food Security Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 13 Concepts and Tools for Agriculture Value Chain	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 14 Data Collection & Analysis in Agriculture Sector	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 15 Developing Value Chain Pilot Project Plans	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 16 Development of Indicators for Sustainable Agriculture	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 17 Ecofarming practices for smallholdings	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 18 Environmental Impact Assessment of Agriculture Projects	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 19 Environmental Monitoring in the Agriculture Sector	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 20 Farm Planning and Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 21 Field Crop Production for Sustainability	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

LAFS 22 Financing Agriculture Projects for Sustainability	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 23 Financing of Agriculture Projects	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 24 Food Insecurity & Vulnerability Information & Mapping Systems	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 25 Food Security and Land Rights	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 26 Gender Analysis & Sustainability in Agriculture Sector	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 27 Global Agric Value Chains: Sustainable Growth for Sus Devp.	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 28 Governance in Global Value Chains	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 29 High Value Agricultural Products for Smallholder Markets	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 30 Horticulture for Food Security	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 31 Impact of Climate Change on Agriculture Sector	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 32 Impact of HIV & AIDS on Sustainability in Agriculture Sector	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 33 Implementing and Sustaining Food Security in Africa	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 34 Investment Analysis of Agriculture Projects	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 35 Irrigation Technologies & Methods for Small Scale Farmers	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 36 Land Policy Development & Poverty Reduction Policy Management.	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 37 Land Policy Formulation, Implementation and Monitoring	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 38 Land Reform and Food Security	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 39 Land Resource Conservation	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov

LAFS 40 Land Tenure and Policy Issues In Land Use Planning	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 41 Land Tenure, Property Rights, and Natural Resource Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 42 Management of Irrigation Projects	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 43 Managing Agriculture Projects for Food Security	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 44 Managing Donor Funded Projects in Agriculture Sector	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 45 Mapping Agricultural Value Chain	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 46 Monitoring and Evaluating Value Chain Pilot Projects	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 47 Monitoring and Evaluation of Agricultural Development Projects	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 48 Participatory Extension in Rural Communities	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 49 Partnerships for Agribusiness Devpt, Agric Trade, &Market Access	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 50 Pesticides Management for Sustainable Agriculture	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 51 Private Sector Participation in improving industry performance	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 52 Procurement for Agriculture Projects	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 53 Promoting Inclusive Agricultural Value Chains	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 54 Safe & Effective Use of Crop Protection Products	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 55 Safe Warehousing of Crop Production	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 56 Strategic Procurement in the Agriculture Sector	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 57 Strategies for increasing value chain competitiveness	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec

LAFS 58 Strengthening Value Chains to Promote Economic Growth	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 59 Structure and dynamics of value chains	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 60 The economics of soil productivity	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 61 Tools for decision making and action in the agricultural sector	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 62 Training of Trainers on Land Rights and Land Policy in Africa	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LAFS 63 Understanding the value chain & integrating information to strategy	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LAFS 64 Value chain analysis and development	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LAFS 65 Value Chain Concepts and Applications	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LAFS 66 Value chain framework, economic growth and poverty reduction	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
<i>Energy and Sustainable Development (EASD):</i>	<i>Dates for Courses – January to December 2022</i>
ENAS 1 Advanced Energy Economics	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 2 Analysis & Planning of Investment Projects in the Energy Sector	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
ENAS 3 Energy and Climate Change	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
ENAS 4 Energy Auditing	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
ENAS 5 Energy Planning & Sustainable Development	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 6 Energy Project Planning & Evaluation	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 7 Environmental Impact Assessment of Energy Projects	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
ENAS 8 Environmental Monitoring in the Energy Sector	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec

ENAS 9 Financial Management of Energy Projects	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
ENAS 10 Financing of Energy Projects	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 11 Fundamentals of Energy Infrastructure Project Finance	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 12 Fundamentals of Wind Energy	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
ENAS 13 General Energy Planning	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
ENAS 14 Implementing Rural Electrification Programme	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
ENAS 15 Investment Analysis & Energy Project Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 16 Liquid Fuels Supply and Demand in Emerging Markets	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 17 Logistics & Supply Chain Management in the Energy Sector	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
ENAS 18 Mainstreaming Gender in Sustainable Energy Planning & Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
ENAS 19 Management of Donor Finance in Energy Projects	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
ENAS 20 Management of Energy Installations Systems	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 21 Micro Hydropower Technology Development	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 22 Planning and Management of Energy Resources	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
ENAS 23 Planning, Monitoring & Evaluation of Energy Projects	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
ENAS 24 Renewable Energy & Sustainability	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
ENAS 25 Rural energy Planning and Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

ENAS 26 Strategic Procurement Management in the Energy Sector	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
ENAS 27 Sustainable Energy Planning	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
ENAS 28 Sustainable Gas Supply & Demand	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
<i>Economic Management and Development Policy (EMDP):</i>	<i>Dates for Courses – January to December 2022</i>
EMDP 1 Budgeting for Efficient Economic Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 2 Economic planning and budgeting	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
EMDP 3 Local Authorities Resources Mobilization and Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 4 Macro-econometric Modelling and Forecasting	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
EMDP 5 Macroeconomic Policy Analysis & Management: Concepts, Tools & Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 6 Macroeconomic policy formulation, analysis and management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 7 Macroeconomics for Public Sector Managers	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
EMDP 8 Management of Decentralized Development	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 9 Management of Rural Development Programmes	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
EMDP 10 Market Analysis and Economic Policy Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 11 Monetary and Fiscal Policies Management for Legislators	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 12 Participatory management of rural development programmes	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec

EMDP 13 Pension Funds Options and Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 14 Planning and Management of Social Services and Infrastructure	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
EMDP 15 Policy Analysis for Parliamentarians and Policy Makers	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 16 Economic Management and Development Policy	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 17 Policy Formulation Implementation and Evaluation	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
EMDP 18 Policy implementation and Stakeholder Involvement	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 19 Poverty Reduction Strategies Monitoring and Evaluation Systems	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
EMDP 20 Public Budgeting and Fiscal Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 21 Public Debt Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 22 Public Financial Management for Effective Aid Management for Policymakers and Parliamentarians	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
EMDP 23 Public Sector Management Strategies and Policies	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 24 Quantitative techniques for macroeconomic analysis and management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
EMDP 25 Research Methodology and Analysis for Government Officers	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 26 Research Methods, Survey Methodology and Data Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 27 Resource Mobilization for Rural Development	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
EMDP 28 Restructuring and Privatization of Public Enterprises	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 29 Risk Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov

EMDP 30 Sectoral policy design, analysis and management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 31 Social Policy Development and Empowerment	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 32 Socio Economic rights	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
EMDP 33 SPSS for Researchers and Policy Analysts	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 34 STATA Training	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
EMDP 35 Statistical Analysis for Planners, Budget Officers and Economists	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 36 Statistical Methods and Computer Applications for Policy Analysts	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 37 Statistical Methods for Poverty Profiling and Analysis	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
EMDP 38 Survey Methodology and Statistics for Enumerators	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 39 Sustainable Mining Laws and Policy Implementation	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
EMDP 40 Sustainable Tourism Development and Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 41 Tax Analysis and Revenue Forecasting	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
EMDP 42 Tax Management and Income Generation Strategies	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
EMDP 43 Telecommunication Markets and Data Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
EMDP 44 Trade Negotiation skills	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
<i>Finance and Financial Management (FAFM):</i>	<i>Dates for Courses – January to December 2022</i>
FFM 1 Accounting Skills for the New Supervisor	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 2 Activity Based Budgeting	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec

FFM 3 Advanced Accounting and Auditing for Public Sector Organizations	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
FFM 4 Advanced Business Financial Analysis	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
FFM 5 Asset and Liability Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 6 Auditing of Computerized Accounting Systems	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 7 Auditing of State-Owned Enterprises	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
FFM 8 Budgetary control in project control management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
FFM 9 Budgeting and Budgetary Control	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
FFM 10 Budgeting and Forecasting	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 11 Computer Applications in Accounting Auditing and Financial Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 12 Computerized Public Sector Financial Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
FFM 13 Costing, Cost Modeling and Pricing in Telecommunications	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
FFM 14 Evaluating Financial Performance	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 15 Finance and Budgeting for Non-Finance Managers	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 16 Financial Analysis	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
FFM 17 Financial management and auditing of donor- funded projects	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
FFM 18 Financial Management and Budgetary control	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
FFM 19 Financial Management for Managers	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

FFM 20 Financial Management for NGOs	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 21 Financial Modelling & Valuation	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
FFM 22 Financial Performance Evaluation for Public Sector Institutions	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
FFM 23 Financial Planning & Forecasting	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
FFM 24 Financial Risk Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 25 Fixed Asset Management and Project Accounting	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 26 Forensic Auditing and Investigation	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
FFM 27 Implementing Auditing Procedures	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
FFM 28 Internal Audit	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
FFM 29 International Financial Reporting Standards (IFRS)	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 30 Managing Cash flow	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 31 Managing the Internal Audit Function	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
FFM 32 Modern Accounting Techniques for Accountants and Auditors	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
FFM 33 Performance Based Budgeting	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
FFM 35 Public Sector Financial Management and control	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 36 Revenue Collection Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
FFM 37 Risk Management for the Insurance Sector	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
FFM 38 Strategic Financial Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec

FFM 39 Treasury and Compliance Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
FFM 40 Value for Money (VFM) Auditing for Projects	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
<i>Human Resources and Organisational Development (HROD)</i>	<i>Dates for Courses – January to December 2022</i>
HROD 1 Advanced Trainers Skills Development for Senior Trainers	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 2 Building Self Esteem and Assertiveness Skills	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 3 Coaching and Mentoring	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 5 Conquering the Fear of Speaking in Public	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 6 Crisis Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 7 Employee Engagement	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 8 Facilitation and Consultation Skills	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 9 Gender Analysis and mainstreaming	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 10 Good Governance and Leadership	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 11 Hiring for Success - Behavioral Interviewing Techniques	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 13 HR for non-HR professionals	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 14 HR policy development and implementation	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 15 HR strategy fundamentals	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 16 Human Resource Management and Development	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov

HROD 17 Integrating Organizational & Individual Performance Management Systems	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 18 Introductory human resources Management and performance evaluation	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 19 Knowledge Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 20 Knowledge Management Training	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 21 Labour Relations in the Public Sector	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 22 Leadership Development Programme for Women	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 23 Leadership Innovation and Change Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 24 Leadership Skills for Supervisors - Communication, Coaching, and Conflict	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 25 Leading & Communicating Change	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 26 Management Advancement Programme	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 27 Managing the Office Function	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 28 Managing the Training Function	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 29 Mastering the Interview	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 30 Measuring HR Effectiveness	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 31 Media Communication and Advocacy	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 32 Mediation, Grievance Handling and Conflict Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

HROD 33 Organisational Development	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 34 Performance appraisal Techniques for PAs	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 35 Performance Based Human Resources Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 36 Performance Evaluation and Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 37 Personnel Auditing and Training Needs Analysis	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 38 Post-Conflict Reconstruction and Stabilisation	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 39 Practical Supervisory and Leadership Skills	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 40 Public Service Human Resource Planning and Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 41 Results Based Performance Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 42 Security and Risk Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 43 Setting performance measures	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 44 Social Media and Corporate Relations	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 45 Social Media and Digital Journalism	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 46 Specialized Competency Training of Instructors / Trainers	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 47 Staff Performance, Appraisal and Evaluation Technique	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 48 Strategic Human Resource Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 49 Strategic Management for Prisons Support Programmes in Peace Operations	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec

HROD 50 Strategic Management Skills for Senior Executives	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 51 Strategic Performance Management and Organisational Development	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 52 Strategic Planning	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 53 Strategic Relationship Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 54 Strategic Thinking Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 55 Strengthening Alliances and Network Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 56 Talent Management and Succession Planning	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 57 Target Setting and Performance Measurement for Public and Private Sector Institutions	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 58 Team Building	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 59 Training Needs Analysis and staff Development	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 60 Training of Trainers (TOT)	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HROD 61 Understanding the role and Operations of the Ombudsman	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HROD 62 Work Place Peer Counselling	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 63 Workforce Metrics: Introduction to Measurement in HR and Benchmarking	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HROD 64 Workforce planning	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HROD 65 Youth Leadership Development and empowerment	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec

<i>Health, Safety and Environmental Management (HSEM):</i>		<i>Dates for Courses – January to December 2022</i>
HSEM 1 Climate Change Adaptation in development		17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 2 Climate Change and Policy Design		1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HSEM 3 Community Health Project Planning and Management		10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HSEM 4 Community Health Promotion for Trainers		21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HSEM 5 Community Management for Sustainable Water Supply and Sanitation		24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 6 Community Water and Sanitation		17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 7 Community water resource Management and Sustainable development		1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HSEM 8 Dietary Management and Treatments of HIV/AIDS		10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HSEM 9 Emergency Water Supply and Environmental Sanitation		21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HSEM 10 Environment Impact Assessment Management		24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 11 Environmental Impact Assessment and Land Reclamation		17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 12 Environmental Impact Assessment for Sustainable Development		1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HSEM 13 Environmental Planning for Sustainable Development		10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HSEM 14 Household Economic Strengthening		21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HSEM 15 Health Centre Administration and Management		24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 16 Health policy formulation and planning		17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

HSEM 17 Health and Wellness Programme	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HSEM 18 Integrated Urban Water Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HSEM 19 Integrated water Resources Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HSEM 20 Management of HIV/AIDS at the workplace	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 21 Managing Occupational health and safety	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 22 Natural resources development and environment protection	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HSEM 23 Nutrition and HIV/AIDS Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HSEM 24 Programming for Vulnerable Children and Families	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
HSEM 25 Safety in the Workplace	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 26 Sexual reproductive health rights	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
HSEM 27 Sustainable Rural Water Supply and Sanitation	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
HSEM 28 Trade Waste and Industrial Wastewater Treatment	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
HSEM 29 Waste Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
<i>Logistics, Purchasing and Supply Chain Management (LPSM):</i>	<i>Dates for Courses – January to December 2022</i>
LPSM 1 Advanced Logistics and Supply Chain Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LPSM 2 Contract Drafting, Negotiation Skills and Procurement Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LPSM 3 E- Procurement	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec

LPSM 4 Effective Purchasing, Tendering & Supplier Selection	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LPSM 5 Environmental Procurement	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LPSM 6 Evaluating, Rating and Selecting Suppliers	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LPSM 7 Fleet and Transport Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LPSM 8 Logistics and Facility Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LPSM 9 Managing Logistics in the Supply Chain	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LPSM 10 Managing the Contract & Supplier Relationships	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LPSM 11 Materials and Supply Chain Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LPSM 12 Procurement Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LPSM 13 Procurement Management for World Bank Funded Projects	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LPSM 14 Procurement Policy Implementation	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LPSM 15 Production Planning & Inventory Control	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LPSM 16 Purchasing & Supply Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LPSM 17 Purchasing and Cost Saving Techniques	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LPSM 18 Specifying Requirements & Planning Supply	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LPSM 19 Stores and Inventory Control Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LPSM 20 Strategic Logistics: Planning and Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
LPSM 21 Understanding the Corporate Environment	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

LPSM 22 Warehouse and Retails Logistics	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
LPSM 23 Warehouse Operations and Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
LPSM 24 Tendering and Evaluation Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
LPSM 25 Bid Adjudication Committees Course	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
<i>Media and Public Relations Courses (MPR):</i>	<i>Dates for Courses – January to December 2022</i>
MPR 01 Public Relations in the Oil and Gas Industry	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MPR 02 Government Communication & Public Relations	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MPR 03 Strategic Media Planning	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MPR 04 Strategic Event Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MPR 05 Effective Government Relations for the Oil & Gas Sector	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MPR 06 Public Relations in the Oil and Gas Industry	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MPR 07 Mastering Sales & Marketing in the Age of New Social Media	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MPR 08 Government Communication & Public Relations	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MPR 09 Strategic Media Planning	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MPR 10 Advanced Social Media Training	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MPR 11 Effective Government Relations for the Oil & Gas Sector	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MPR 12 Planning and Managing PR Campaigns	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec

MPR 13 Protocol & Event Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MPR 14 Endorsed Event Management Specialist	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MPR 15 Effective Government Relations for the Oil & Gas Sector	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MPR 16 Planning and Managing PR Campaigns	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MPR 17 Strategic Event Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MPR 18 Advanced Social Media Training	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
<i>Marketing and Business Management (MABM):</i>	<i>Dates for Courses – January to December 2022</i>
MABM 1 Basic Internet Marketing	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MABM 2 Building Relationships for Success in Sales	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MABM 3 Business Ethics for the Office	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MABM 4 Business Etiquette - Gaining That Extra Edge	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MABM 5 Business Leadership - Becoming Management Material	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MABM 6 Business Succession Planning - Developing and Maintaining a Succession Plan	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MABM 7 Marketing and Sales	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MABM 8 Marketing for Small Businesses	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MABM 9 Marketing with Social Media	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov

MABM 10 Strategic Marketing Communications and Business Development	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MABM 11 Strategic Marketing for FDI and Investment Promotion	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MABM 12 Strategic Tourism Marketing	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
<i>Microfinance, Banking, Enterprise Development & Financial Regulation (MBED):</i>	<i>Dates for Courses – January to December 2022</i>
MBED 1 Accounting Principles for Microfinance Institutions	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 2 Advanced Credit Management and Debt Recovery	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 3 Bank Reconciliation Course	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 4 Banking Practice and Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 5 Basic Entrepreneurial and Business Management Skills	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 6 Business Planning in Microfinance	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 7 Business, Credit Appraisal and Entrepreneurship development	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 8 Credit Management and Debt Recovery	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 9 Delinquency Management and Interest Rate Setting	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 10 Development Strategies for SMEs	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 11 Financial Analysis for Microfinance Institutions	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 12 Financial Sector Analysis and Economic Policy Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 13 Foreign Exchange Reserve Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec

MBED 14 Improving Operating Efficiencies in MFIs	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 15 Income Generating Training	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 16 International Payments and Settlements Systems	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 17 Lending Methodologies and Product Development	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 18 Management Information System for Microfinance Institutions	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 19 MFI Performance Monitoring and Reporting	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 20 Microfinance and Institutional Policy Development	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 21 Micro-finance Management and Governance	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 22 Microfinance Policy, Regulation and Supervision	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 23 Microfinance risk management and internal control audit training	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 24 Microfinance Training of Trainers	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 25 Operational Risk Management for Microfinance Institutions	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 26 Principles for successful Microfinance	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 27 Rural Enterprise Development and Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 28 Skills for Microfinance Managers	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 29 SME Coaching and Mentoring Training	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 30 Strategic Planning for Small Scale Industries	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 31 Strategic Marketing for Microfinance Institutions	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

MBED 32 Sustainable Enterprise Development and Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 33 Global Banking, Money Markets, FOREX, and Swaps	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 34 The Complete Course on IPO	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 35 Strategic Investment Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 36 The Global Standard in Credit Analysis	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 37 Strategic Management & Best Practices in Banking	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 38 Anti-Money Laundering (AML) Compliance Masterclass	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 39 Anti-Money Laundering and Financial Crime Workshop	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 40 Banking & Financial Intermediation	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 41 Private Banking and Wealth Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 42 Artificial Intelligence in Banking	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
MBED 43 Governance Arms of Risk Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 44 Data Analysis Techniques	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 45 Anti-Money Laundering (AML) Compliance Masterclass	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 46 Payables Management	10-14Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 47 Advanced Bank Risk Analysis	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 48 Embracing Digital Banking Innovations & Transformation	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec

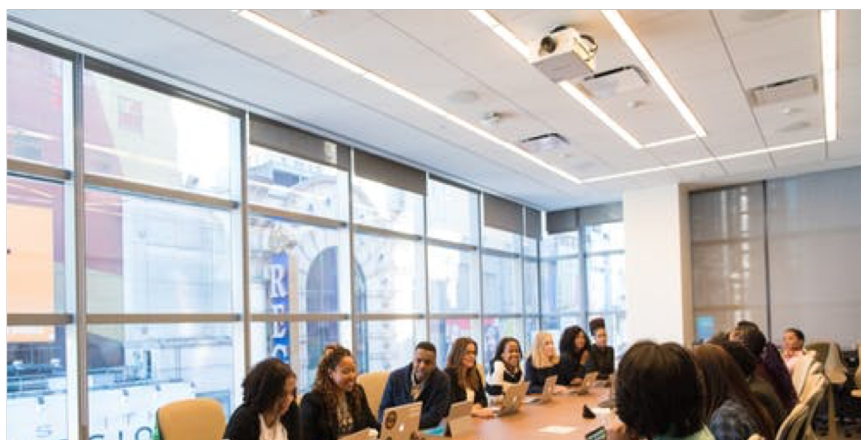
MBED 49 The Global Standard in Credit Analysis	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
MBED 50 Internal Control and Risk Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 51 Payroll Management	10-14Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 52 Strategic Management & Best Practices in Banking	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 53 Behavioural Finance	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
MBED 54 Private Banking and Wealth Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
MBED 55 Artificial Intelligence in Banking	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
<i>Oil and Gas Courses (OAG):</i>	<i>Dates for Courses – January to December 2022</i>
01 OAG Oil and Gas Field Unitisation and Equity Redetermination	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
02 OAG Cash Calls in Oil and Gas Venture Operations	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
03 OAG Effective Corporate Communication for the Oil and Gas Industries	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
04 OAG Electric Submersible Pumps	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
05 OAG Loading Master for Oil, LNG, Gas and Petrochemical Terminals	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
06 OAG Advanced Finance & Accounting Strategies in the Oil & Gas Industry	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
07 OAG Leadership & Strategic Thinking in the Oil, Gas & Petrochemicals Industry	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
08 OAG Production Operations Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
09 OAG International Dispute Resolution and Arbitration in the Oil, Gas & Petrochemical Industry	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
10 OAG Risk Management in the Supply Chain for the Oil, Gas & Petrochemicals Industry	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
11 OAG Wireline and Logging-While-Drilling (LWD) Log Quality Control and Its Impact on Interpretation	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec

12 OAG	Fundamentals of Exploration & Production	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
13 OAG	Subsea & Marine Design, Operation and Maintenance	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
14 OAG	Public Relations in the Oil and Gas Industry	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
15 OAG	Certificate in Financial Management for Oil and Gas Companies & Petrochemical Industries	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
16 OAG	Cost Analysis of Plug and Abandonment Operations	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
17 OAG	Mini MBA: Oil & Gas and Energy Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
18 OAG	Cathodic Protection System in Oil & Gas Exploration Industry	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
19 OAG	Essentials of Surface Well Test Design & Execution	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
20 OAG	Oil and Gas: Markets, Trading, Pricing and Economic Framework	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
21 OAG	Tank Farm Operations and Performance	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
22 OAG	Advanced Finance & Accounting Strategies in the Oil & Gas Industry	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
23 OAG	Leadership & Strategic Thinking in the Oil, Gas & Petrochemicals Industry	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
24 OAG	The 10-Day MBA for Oil and Gas Professionals	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
25 OAG	Certificate in International Oil & Gas Business Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
26 OAG	Project Control, Risk and Governance in the Oil and Gas Industry	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
27 OAG	EPCIC Contract Management in Offshore & Marine	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
28 OAG	Managing Security Risks in the Oil and Gas Industry	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
29 OAG	Strategic Talent Management in the Oil and Gas Industry	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
30 OAG	Due Diligence: Appraisal and Management of Potential Investors and Partners	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
31 OAG	Certificate in Strategic Management in the Oil and Gas Business	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
32 OAG	Best Practice in Surface Production Operations Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
<i>Data Management and Analytics Courses (DMA):</i>		<i>Dates for Courses – January to December 2022</i>
01 DMA	Data Management Professional Certification	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
02 DMA	Digital Energy and Optimization	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
03 DMA	People Analytics	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec

04 DMA Advanced Energy Finance Analytics	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
05 DMA Data Governance, Privacy with General Data Protection Regulation (DPR) Masterclass	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
06 DMA HR Analytics	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
07 DMA Blockchain and other Emerging Technologies	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
08 DMA Geographic Information Systems (GIS) Applications in Transportation Systems Engineering and Planning	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
09 DMA Advanced Data Analysis Techniques	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
10 DMA Big Data Analytics for Supply Chain Optimization	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
11 DMA Statistical Communications	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
12 DMA Best Practices in Projects Technical Library & Digitalization	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
13 DMA Data Analysis Techniques	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
14 DMA Infographics & Data Analytics for Oil & Gas Reporting	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
15 DMA Enterprise Content Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
16 DMA Info-Graphics: Data Analysis and Reporting Techniques	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
17 DMA Analytical and Auditing Skills	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
18 DMA Advanced Data Management for Oil and Gas Professionals	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
19 DMA Business Performance Management - Control Frameworks and Dashboards	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
20 DMA Practical Econometrics for Managerial Decision Making	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
21 DMA Data Management, Security and Warehousing	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
22 DMA Artificial Intelligence in Banking	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
23 DMA Implementation of Modern Record Management through SharePoint ad Office 365	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
24 DMA Data Collection Techniques	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
25 DMA Business Intelligence & Analytics for Finance Professionals	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
26 DMA Info-Graphics: Data Analysis and Reporting Techniques	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
27 DMA Data Visualization	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec

28 DMA Advanced Energy Finance Analytics	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
29 DMA Embracing Digital Banking Innovations & Transformation	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
30 DMA Using Big Data for Road Network	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
31 DMA Artificial Intelligence in Banking	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
<i>Project and Contract Management (PCM):</i>	<i>Dates for Courses – January to December 2022</i>
PCM 1 Advanced Project Management	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 2 Advanced Project Monitoring and Evaluation	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
PCM 3 Advanced Project Analysis and Evaluation	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
PCM 4 Advanced project finances Analysis	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
PCM 5 Advanced Project Monitoring and Evaluation for Development Projects	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 6 Effective Planning & Scheduling	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 7 Gender Sensitive Project Planning and Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
PCM 8 Managing Multiple Projects	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
PCM 9 Methods and tools for project monitoring and evaluation	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
PCM 10 Microsoft Project	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 11 Monitoring and evaluation of community and development project projects	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 12 Negotiation Skills on Energy Projects and Supervision of International Contracts	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
PCM 13 Participatory project planning and Management	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec

PCM 14 Private Public Partnerships for Development Projects	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
PCM 15 Project Design Planning and Management	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 16 Project Design, Proposal Writing and Fund Raising	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 17 Project Finance Analysis	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
PCM 18 Project Planning, Monitoring and Evaluation	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
PCM 19 Project Cycle Management	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
PCM 20 Project Management for PAs, Secretaries and Administrators	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 21 Project Management Fundamentals	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 22 Project Management Skills for Non-Project Managers	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec
PCM 23 Project planning and management for NGOs	10-14Jan,14-18Mar, 9-13May, 11-15Jul, 12-16Sep, 10-14Oct,5-9Dec
PCM 24 Results Based Monitoring and Evaluation of development projects	21-25Feb, 25-29Apr, 20-24Jun,22-26Aug, 19-23Sep,17-21Oct,14-18Nov
PCM 25 Strategic financial management of NGO Projects	24-28Jan, 7-11March, 2-6 May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 26 Sustainable Development Projects in Rural Communities	17-21Jan, 7-11March, 2-6May, 4-8Jul, 5-9Sep, 7-11Nov, 5-9Dec
PCM 27 Project Portfolio Management	1-5Feb, 4-8April, 6-10Jun, 1-5Aug, 5-9Sep, 3-7Oct, 30 Sep-4Nov, 5-9Dec



TUITION FEES									
Duration	South Africa	Tanzania	Dubai, UAE	Mauritius	London	USA	Spain	Malaysia	Singapore
1 Week	USD2500	USD2500	USD3850	USD2500	£3950	USD4200	USD4200	USD3850	USD3850

LOCATIONS FOR TRAINING PROGRAMMES INCLUDE:

- *Dubai and Abu Dhabi in UAE,*
- *Port Louis and Flic en Flac in Mauritius.*
- *Mahe (Victoria), Seychelles*
- *Kuala Lumpur in Malaysia*
- *Cape Town and Sandton in South Africa*
- *Arusha, Zanzibar and Dar es Salaam in Tanzania*
- *Atlanta, Georgia and Texas in USA -,*
- *London and Manchester, United Kingdom*
- *Nairobi, Kenya*
- *Barcelona and Madrid, Spain*
- *Lagos, Abuja, Port Harcourt - Nigeria*
- *Accra, Ghana*
- *Singapore, Singapore*
- *Kigali, Rwanda*
- *And other destinations proposed by interested organizations.*

Kindly call for guidance on:

- *Registration*
- *Customized/Tailor made courses*
- *Group course booking & tuition fees*
- *Online Courses*
- *Travel advice (including COVID updates)*
- *Air ticket and booking*
- *Hotel reservation & booking*
- *Tours*
- *Weather information*
- *Airport pickup and drop off*
- *Daily subsistence and living expenses abroad etc.*



For more information please contact:

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